	Exam Candidate Intake Criteria	Point Value	Yes	No	Task Performance Domains	Notes
	Candidate	Point value	res	NO	Task Performance Domains	Notes
1	submits appropriate documentation to take exam	0.5			compliance	in MS law
2	wears clean smock/barber jacket without visible names, logos, etc.	0.5			compliance	in MS law
3	wears closed-toed shoes	1			compliance/safety	in MS law
4	appears to practice acceptable personal hygiene & appearance	0.5			compliance	in MS law
-		0.5				
	Sanitation & Set Up - 10 minutes					
	Candidate					
1	Sanitizes station and chair.	1			infection control/safety	
2	Cleans, disinfects, rinses, and dries tools and implements.	1			infection control/safety	
3	Sets up tools and implements on clean terry cloth or paper towel.	1			infection control	
4	Sets up products in labeled containers.	1			safety	create list for candidates
5	Discards used items in appropriate containers.	1			infection control	
	Shampoo - 15 minutes					
	Candidate					
						May need revision based of
1	Seats model in locked chair, removes headrest, then repositions chair for shampoo service.	1				testing facilities equipment
					safety	layout.
2	Washes hands prior to draping model.	1			infection control/safety	
3	Correctly drapes model for wet service using two terry cloth towels and waterproof cape.	1			infection control/safety	4-step process; see photo
4	Positions chair at appropriate height for shampoo bowl.	1			safety	
5	Releases and controls chair back while reclining model to neck rest of shampoo bowl.	1			safety	
6	Adjusts model's head and neck for comfort and locks chair.	1			safety	
7	Tests water temperature on wrist, before applying water to model's hair and scalp.	1			safety	
8	Thoroughly saturates model's hair from front hairline through nape area.	0.75			skills competency	
9	Applies and distributes shampoo product through model's hair using palms and fingertips.	0.75			skills competency	
10	Performs rotary scalp massage movements during shampooing procedure.	0.75			skills competency	
11	Rinses hair thoroughly from font hairline through nape area.	0.75			skills competency	
12	Covers model's ears with hand while rinsing sides.	1			safety	
13	Maintains control of hose and water spray at all times.	1			safety	
14	Blots hair with terry cloth towel before returning model to sitting position.	1			safety	
15	Returns model to sitting position and completes blotting and combing procedures.	1			safety	
16	Cleans work area and discards items in appropriate containers.	1			infection control/safety	
	Taper Cut - 30 minutes (should follow shampoo service)					
	Candidate					
1	Seats model, positions chair to face mirror, and locks chair.	1			səfety	May be revised based on shampoo model remaining seated or facility layout
2	Washes hands.	1			infection control/safety	
3	Drapes model with neck strip and haircutting cape so neckband of cape does not touch model's skin.	1			infection control/safety	3-step process; see photo
4	Performs scalp analysis to check for moles, warts, skin disorders.	1			infection control/safety	
5	Establishes front design line using fingers-and-shears below the fingers through temple areas to sides.	0.75			skills competency	see photo log
6	Cuts at least 1" in length from top section using fingers-and-shears method; re-dampens hair as necessary.	0.75				see photo log; decide whe to begin cut - top or nape/front or back; seque

7	Blends top section with parietal ridge (crest).	0.75	skills competency	
8	Uses shear-over-comb, freehand clipper, or clipper-over-comb to cut and blend sides to parietal ridge.	0.75	skills competency	
9		0.75	skills competency	
10	Uses shear-over-comb or clipper-over-comb to taper and blend sideburns with side areas.	0.75	skills competency	
10	Uses preferred technique to blend sides to back areas.	0.75		
	Uses freehand or clipper-over-comb technique to cut at least 1/2" in length from back area.		skills competency	
12	Uses shear-over-comb, freehand clipper, or clipper-over-comb to taper and blend back to nape area.	0.75	skills competency	
13	Uses shear-over-comb, freehand clipper, or clipper-over-comb to taper and blend nape area.	0.75	skills competency	
14	Cuts sideburns to even length and density when viewed from front.	0.75	skills competency	
15	Arches around and behind ears with shears or trimmer.	0.75	skills competency	
16	Lathers hairline from sideburns, around the ears, and nape area.	0.75	skills competency	
17	Performs outline shave with a straight razor.	1	skills competency/safety	
18	Removes residual lather with disposable towel.	1	infection control	
19	Completes haircut without holes, gaps, or steps or cutting into natural hairline.	0.75	skills competency	
20	Dries hair using a blow dryer and comb or brush, directing dryer heat at a safe distance from the scalp.	1	skills competency/safety	optional: depends on whether you want to check the cut while hair is still damp.
21	Combs hair into final style.	0.75	skills competency	
22	Uses disposable towel to remove excess hair clippings.	1	infection control	
23	Loosens cape and removes neck strip for haircut check.	0.75	skills competency	
24	Cleans work area and discards items in appropriate containers.	1	infection control/safety	
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	Shave - 30 minutes (should follow haircut service)			
	Candidate			
1	Seats model in locked chair.	1	safety	May be eliminated if haircut model remains seated for shave.
2	Washes hands.	1	infection control/safety	
3	Applies terry cloth towel from back to front with cape placed loosely over model's shoulders from the front.	1	infection control/safety	
4	Inserts headrest with covering and adjusts to support model's head and neck.	1	infection control/safety	headrest covering makes this an infection control task
5	Reclines model and adjusts chair to effective working height for candidate.	1	safety	
6	Applies and tucks second towel into neckband of cape.	1	infection control/safety	
7	Inserts disposable paper strip into neckband for wiping razor.	1	infection control/safety	
8	Tests first steam towel on wrist and applies to model's face, leaving model's nostrils exposed.	1	safety	see photo log
9	Removes steam towel and applies lather using rotary effleurage massage movements.	0.75	skills competency	
10	Tests second steam towel on wrist and applies to model's face, leaving model's nostrils exposed.	1	safety	
11	Removes steam towel, wiping lather off in one operation.	0.75	skills competency	
12	Re-lathers bearded area using rotary massage movements.	0.75	skills competency	
13	Shaves area 1 using freehand stroke, stretching the skin as necessary.	1	skills competency/safety	
14	Shaves area 2 using backhand stroke, stretching the skin as necessary.	1	skills competency/safety	
15	Shaves area 3 using freehand stroke, stretching the skin as necessary.	1	skills competency/safety	
16	Shaves area 4 using freehand stroke, stretching the skin as necessary.	1	skills competency/safety	
17	Shaves area 5 using reverse freehand stroke, stretching the skin as necessary.	1	skills competency/safety	
18	Shaves area 6 using backhand stroke, stretching the skin as necessary.	1	skills competency/safety	
19	Shaves area 7 using backhand stroke, stretching the skin as necessary.	1	skills competency/safety	
20	Shaves area 8 using freehand stroke, stretching the skin as necessary	1	skills competency/safety	
21	Shaves area 9 using backhand stroke, stretching the skin as necessary.	1	skills competency/safety	
22	Shaves area 10 using reverse freehand stroke, stretching the skin as necessary.	1	skills competency/safety	
23	Shaves area 11 using freehand stroke, stretching the skin as necessary.	1	skills competency/safety	
24	Shaves area 12 using freehand or backhand stroke, stretching the skin as necessary.	1	skills competency/safety	
25	Shaves area 13 using reverse freehand stroke, stretching the skin as necessary.	1	skills competency/safety	

26	Shaves area 14 using reverse freehand stroke, stretching the skin as necessary.	1	skills competency/safety	
20	Applies cool towel and wipes off residual lather in one operation.	0.75	skills competency	
28	Checks shaved areas to determine it skin is smooth to sight and touch with no evidence of nicks or cuts.	1	skills competency/infection control	
29	Removes moisturizer or facial cream from container with spatula.	1	infection control/safety	
30	Applies moisturizer using effleurage massage, massaging cream into skin using petrissage movement.	0.75	skills competency	
31	Applies antisturizer using erneurage massage, massaging cream into skin using petrissage movement. Applies astringent using a cotton pledget to remove residual cream product.	1	infection control/safety	
32	Pats face dry and applies talc with disposable towel if requested.	1	infection control/safety	
33	Slowly raises chair to upright position and removes linens and cape as directed.	1	skills competency/safety	
34	Adjusted own body position to safely access and shave each area.	1	safety	
35	Adjusted worldow position to safely access and shave each area. Adjusted model's head as necessary to safely access each shaving area.	1	safety	
36	Cleans work area and discards items in appropriate containers.	1	infection control/safety	
50		1	infection control/safety	
	Chemical Services - 50 minutes			
	Candidate			
1	Sets up and drapes mannequin for chemical services using two towels and waterproof cape.	1	infection control/safety	
2	Sections and secures mannequin hair into five (5) sections.	0.75	skills competency	Top, sides, 2 back panels.
3	Demonstrated clean partings between sections.	0.75	skills competency	Top, sides, 2 back pariets.
	Permanent Wave in Top Section of Mannequin - 20 minutes	0.75		
1	Dampens top section thoroughly with water using spray bottle.	0.75	skills competency	
2	Parts off first subsection in apex of a width almost equal to rod length and equal in thickness to rod diameter.	0.75	skills competency	
3	Combs first subsection from scalp to ends at a 90-degree elevation.	0.75	skills competency	
4	Applies and smoothly covers hair ends of subsection with end paper(s).	0.75	skills competency	
5	Winds subsection from ends to scalp using moderate tension and half off-base rod placement.	1	skills competency/safety	to avoid breakage (safety)
6		0.75	skills competency	to avoid breakage (salety)
7	Positions and fastens elastic band across top of rod without twisting or excessive tension. Wraps 4-5 subsequent subsections through top section to front hairline.	0.75		
8	Re-moistens subsections with water using spray bottle before rodding as needed.	0.75	skills competency skills competency	
9		1	. ,	
9 10	Applies cotton coil around top section.	1	safety	
10	Applies gloves.	0.75	safety skills competency	
11	Applies mock permanent waving lotion to top and underside of each rod. Re-spravs top section with water bottle to simulate rinsing.	0.75		
12	Replaces saturated cotton coil with fresh cotton coil.	1	skills competency safety	
13	Applies mock neutralizing product to top and underside of each rod.	0.75	skills competency	
14	Re-sprays top section with water bottle to simulate rinsing and blots top section with towel.	0.75	skills competency	
15	Redding performed without fishhooks.	0.75	skills competency	
10	Cleans work area and discards items in appropriate containers.	1	infection control/safety	
17	Chemical Relaxing Retouch Application on Mannequin's Left Side Quadrant - 15 minutes	1	infection control/safety	
1	Applies mock protective base cream to section partings.	1	skills competency/safety	
2	Parts off 1/4" thick subsections and applies mock protective cream along each parting.	1	skills competency/safety	
3	Applies gloves.	1	safety	
4	Uses applicator brush to apply 1" of mock relaxer to top and underside of each subsection 1/4 " from scalp.	0.75	skills competency	
4 5	Parts off and applies mock relaxer product to subsequent subsections throughout quadrant.	0.75	skills competency skills competency	
6	Uses back of comb to smooth each subsection.	0.75	skills competency skills competency	
7	Sprays guadrant with water bottle to simulate rinsing.	0.75	skills competency skills competency	
8		0.75	skills competency skills competency	
<u> </u>	Applies mock neutralizing or shampoo product. Re-sprays quadrant with water bottle to simulate rinsing and blots with towel.	0.75	skills competency skills competency	
9 10		0.75	infection control/safety	
10	Cleans work area and discards items in appropriate containers. Permanent Haircolor Virgin Application on Mannequin's Right Side Quadrant - 15 minutes			
1	Applies mock protective cream around section hairline.	1	skills somnatangy/safaty	
2	Applies gloves and prepares mock color product and mock developer in a tint bottle; tipping gently to mix.	1	skills competency/safety	
2	Parts off 1/4" thick subsection and applies mock color to mid-shaft area 1/2" from scalp up to porous ends.	0.75	safety	
3		0.75	skills competency	
	Applies mock color product to subsequent subsections throughout quadrant.		skills competency	
5	Checks for color development and pulls mock color product through to hair ends.	0.75	skills competency	
6 7	Uses spray water bottle to lightly dampen hair.		skills competency	
/	Lathers and massages product through the hair.	0.75	skills competency	

8	Re-sprays quadrant with water bottle to simulate rinsing.	0.75		skills competency	
9	Cleans work area and discards items in appropriate containers.	1		infection control/safety	
	Total possible points	110			